

**THE BELLEVILLE POLICE SERVICES BOARD
SPECIAL GENERAL MEETING AGENDA
Wednesday, March 22, 2017
City Hall, Council Chamber, 4th Floor
9:30 a.m.**

It is noted that there will be a Police Services Board In Camera (closed session) Meeting at 9:00 a.m. At 9:00 a.m. the Board will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT the Belleville Police Services Board enter into In Camera session to consider the following items, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 35(4)(b) of the Police Services Act
- Review of Minutes for the In Camera Meeting dated March 16, 2017”

1. CALL TO ORDER PAGE

2. DECLARATION OF INTEREST

DISPENSE WITH THE FOLLOWING ITEM OF BUSINESS

3. DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS

4. MINUTES

Minutes of the General Meeting dated March 16, 2017 to be approved and signed. 1

DISPENSE WITH THE FOLLOWING ITEM OF BUSINESS

5. BUSINESS ARISING FROM THE MINUTES

6. REPORTS FOR DECISION

2017 Belleville Police Service Budget (Chief Gignac) 6

RESOLUTION

“THAT the Belleville Police Services Board forward the 2017 Belleville Police Service Budget to City Council reflecting a 2.9% increase over the course of the 2017 Budget timeframe, and;

THAT Chair Christopher, Chief Ron Gignac and Deputy Chief Mike Callaghan be permitted to present the 2017 Police Budget summation in report format to City Council during Budget deliberations.”

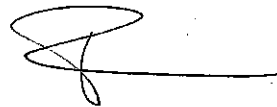
DISPENSE WITH THE FOLLOWING ITEMS OF BUSINESS

- 7. REPORTS FOR DECISION
- 8. CORRESPONDENCE
- 9. INFORMATION
- 10. NEW BUSINESS

11. NEXT MEETING DATE

Date: May 18, 2017
Time: 9:00 a.m.
Place: City Hall Council Chamber

12. ADJOURNMENT



.....
Mayor Taso Christopher, Chair
Belleville Police Services Board

THE BELLEVILLE POLICE SERVICES BOARD
GENERAL MEETING MINUTES
Thursday, March 16, 2017
City Hall Council Chamber, 4th Floor
10:00 a.m.

The General Meeting of the Belleville Police Services Board was held on the above date in the City Hall Council Chamber, at the hour of 10:00 a.m.

It is noted that there was a Belleville Police Services Board In Camera (closed session) Meeting from 8:30 a.m. to 10:00 a.m. In view of this the Board met very briefly in open session at 8:30 a.m. to consider approval of the following.

Moved by Councillor Miller
Seconded by Vice Chair Devolin

THAT the Belleville Police Services Board enter into In Camera session to consider the following items, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Discussion regarding litigation or potential litigation (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Discussion regarding financial matters (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Review of Minutes for the In Camera Meeting dated January 30, 2017

- CARRIED -

1. **CALL TO ORDER**

ATTENDANCE

His Worship Mayor Taso Christopher, Chair
Mr. Bradley Devolin, Vice Chair

Councillor Jack Miller
Mr. Thomas Lafferty

Ron Gignac, Chief of Police
Michael Callaghan, Deputy Chief of Police
Mrs. Susan Boyle, Secretary

The Meeting was called to order by Chair Christopher at 10:05 a.m.

2. **DECLARATION OF INTEREST**

There were no Declarations of Interest.

3. **DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS**

There were no Deputations, Presentations or Appointments.

4. **MINUTES** (10:05 a.m.)

- (a) Minutes of the General Meeting dated January 30, 2017 to be approved and signed.

Moved by Councillor Miller
Seconded by Vice Chair Devolin

THAT the Minutes of the General Meeting dated
January 30, 2017 be approved and signed.

- CARRIED -

5. **BUSINESS ARISING FROM THE MINUTES**

There was no Business Arising from the Minutes.

6. **RECOGNITIONS**

- (a) Cops, Kids Ice Fishing Derby Volunteers (10:08 a.m.)

Chair Christopher acknowledged Constable Pat Comeau and the volunteers who participated in making the first Cop, Kids Ice Fishing Derby a success. Over 350 individuals enjoyed the event.

Chief Gignac noted that the event is in concert with the Belleville Police Service wish for community involvement going forward.

- (b) Detective Sergeant Pat Kellar (10:11 a.m.)

Chief Gignac noted that Detective Sergeant Pat Kellar has been nominated by a member of the public for the Police Association of Ontario's "Hero of the Year" Award. Congratulations were extended by the Board.

- (c) Detective Constable Mark Abrams (10:14 a.m.)

Chief Gignac noted that Detective Constable Mark Abrams has been nominated by a member of the public for the Police Association of Ontario's "Hero of the Year" Award. Congratulations were extended by the Board.

It was noted that three additional Belleville Police Service Officers have been nominated and Chief Gignac will bring that information forward to the Board in due course.

7. **REPORTS FOR DECISION**.....

- (a) Belleville Police Services Board Policy – Use of Force (10:18 a.m.)

Chief Gignac's March 15, 2017 e-mail was before the Board.

Moved by Mr. Lafferty
Seconded by Councillor Miller

THAT the Belleville Police Services Board approve Belleville Police Services Board Policy A1-012 (Use of Force) prepared in accordance with the recommended Ministry of Community Safety and Correctional Services template, and;

THAT the Chair and Vice Chair be authorized to execute the Policy on behalf of the Board.

- CARRIED -

8. **CORRESPONDENCE**

- (a) A January 30, 2017 communication from the Director of Finance advising of the March 27, 2017 deadline for Budget submissions for inclusion in the City of Belleville's 2017 Operating Budget deliberations was before the Board. (10:22 a.m.)

Moved by Vice Chair Devolin
Seconded by Mr. Lafferty

THAT the January 30, 2017 communication from the Director of Finance advising of the March 27, 2017 deadline for Budget submissions for inclusion in the City of Belleville's 2017 Operating Budget deliberations, be received.

- CARRIED -

- (b) A February 6, 2017 communication from the Minister of Community Safety and Correctional Services having to do with Strategy for a Safer Ontario and ongoing review of Grant programs was before the Board. (10:25 a.m.)

Moved by Vice Chair Devolin
Seconded by Councillor Miller

THAT the February 6, 2017 communication from the Minister of Community Safety and Correctional Services having to do with the Strategy for a Safer Ontario and ongoing review of Grant programs, be received.

- CARRIED -

- (c) A communication from Constable Pat Comeau requesting financial support for the 2017 Cops, Kids Fishing Derby was before the Board. (10:28 a.m.)

Moved by Vice Chair Devolin
Seconded by Mr. Lafferty

THAT the communication from Constable Pat Comeau requesting financial support for the 2017 Cop, Kids Fishing Derby be received and referred to the Board's Financial Assistance Committee for consideration and recommendation to the Board.

- CARRIED -

Moved by Councillor Miller
Seconded by Mr. Lafferty

THAT the Belleville Police Services Board provide financial assistance to the Cops, Kids Fishing Derby in the amount of \$350.00 being payable from the In Trust Account.

- CARRIED -

9. **INFORMATION** (10:32 a.m.)

- (a) In Trust Accounts for periods ending January 31, 2017 and February 28, 2017

- (b) 2016 Public Complaints Report

Chief Gignac clarified the Public Complaints Report for the Board.

- (c) 4th Quarter Crime Statistics Report
(d) 4th Quarter Traffic Safety Unit Report
(e) 4th Quarter Intelligence and Street Crime Report
(f) 4th Quarter Non-Offence Statistics Report
(g) 4th Quarter Court Services Report
(h) 4th Quarter Motor Vehicle Collision Report

- (i) Ontario Police College Secondment Opportunity

Chief Gignac noted that this will be considered in 2018 and that an internal competition would be undertaken with the Ontario Police College having the final selection of the candidate.

- (j) February 2017 Foot Patrol Report – Downtown Core

Mr. Lafferty complimented the Belleville Police Service for their presence in the downtown core.

- (k) Criminal Records Check Part Time Clerk
(l) Chair Christopher's February 12, 2017 letter to MPP Hardeman

- (m) **Ministry of Community Safety & Correctional Services – Inspection on the Investigation and Reporting of Firearms Discharges Causing Death or Injury**

Chief Gignac noted a nil report will be forwarded to the Ministry.

- (n) **OAPSB 2017 Spring Conference & AGM – June 21-24, 2017**

Chair Christopher requested that Board Members interested in attending the OAPSB 2017 Spring Conference and AGM advise the Secretary as soon as possible.

Moved by Vice Chair Devolin
Seconded by Mr. Lafferty

THAT Information items (a) through (n) on the March 16, 2017 General Meeting Agenda be received.

- CARRIED -

10. **NEW BUSINESS**

There was no New Business.

11. **BY-LAWS**

There were no By-Laws.

12. **NEXT MEETING DATE**

Date: May 18, 2017
Time: 10:00 a.m.
Location: City Hall Council Chamber

13. **ADJOURNMENT**

Moved by Councillor Miller
Seconded by Mr. Lafferty

THAT the General Meeting be adjourned at 10:47 a.m.

- CARRIED -

.....
Chair, Taso Christopher

.....
Secretary, Susan Boyle



Belleville Police Service

Ronald J. Gignac
Chief of Police

93 Dundas Street East
Belleville, Ontario
K8N 1C2

(613) 966-0882 Administration
(613) 966-2701 Fax

IN CAMERA: NO

Board Report: 22ND March 2017

Mayor Taso Christopher, Chair
And members of the
Belleville Police Services Board

Subject: Budget Committee Notification to the Police Services Board

Chief's Recommendation:

That the Police Services Board by motion passes the following resolution:

“THAT the Belleville Police Services Board forward the 2017 Police Budget to the City Council reflecting a 2.9% increase over the course of the 2017 Budget timeframe”, and further;

“THAT his Worship, Chairman Taso Christopher, Chief Ron Gignac, and Deputy Chief Mike Callaghan be permitted to present the 2017 Police Budget summation in report format to the City Council at the forthcoming budget presentations at City Budget deliberations”.

Factors of merit:

The 2017 Budget committee has concluded its budgetary evaluations and has submitted a comprehensive and well thought out budget for the 2017 year. We trust that the Board will find this budget to be a very effective use of money applied to the right places for the right reasons at the right time.

In looking at the 2018 budget process, I am hopeful that our revenue stream increases, and forthcoming revenue increases will provide yet another mechanism to fulfill our goal for a transparent, comprehensive, and successfully delivered budget.

Respectfully submitted:

Ron Gignac
Chief

City of Belleville
 2017 Budget
 Protective Services
 Police Services

	2014		2015		12/31/2016		2016		2017 Budget			Final	% + or (-)
	Actual		Actual		Actual YTD	Budget	Base Adjustments	Base Budget	Admin Transfers	Management Recommend	Issues		
7000100													
1-7-7000100-0145													
REVENUE													
7000101													
1-7-7000101-0173													
Police Services													
1-7-7000101-0311													
Dispatch Services													
1-7-7000101-0321													
Crimestoppers Rent													
TOTAL POLICE SERVICES REVENUE													
7000100													
1-7-7000100-0155													
Police Services													
1-7-7000100-0289													
Police Transport													
1-7-7000100-0301													
Admin Paid duties													
1-7-7000100-0306													
Grant - RIDE													
1-7-7000100-0310													
Licensing - Adult Entertainment													
PAVIS													
1-7-7000100-0812													
Court Security Prisoner Transport													
1-7-7000100-0813													
Deep River Services													
1-7-7000100-0330													
Alarm Program													
1-7-7000100-0331													
Collision Reporting Centre													
1-7-7000100-0341													
Proceeds of Crime Grant													
1-7-7000100-0342													
CRIA Grant													
1-7-7000100-0345													
Federal Recruitment Fund													
1-7-7000100-0350													
Provincial Offences Revenue Share													
7000101													
1-7-7000101-0173													
Police Department													
1-7-7000101-0311													
Dispatch Services													
1-7-7000101-0321													
Crimestoppers Rent													
TOTAL POLICE SERVICES REVENUE													

	2017 Budget										
	2014	2015	12/31/2016	2016	Base Adjustments	Base Budget	Admin Transfers	Management Recommendation	Issues	Final	% + or (-)
EXPENDITURES											
ADMINISTRATION											
Heat	\$ 13,297	\$ 14,014	\$ 14,411	\$ 13,500	\$ 15,000	\$ 13,500				\$ 13,500	0.00%
Electricity	51,691	61,201	64,374	43,600		58,600				58,600	34.40%
Water	1,241	1,262	1,336	2,400		2,400				2,400	0.00%
Sewer	891	819	933	2,800		2,800				2,800	0.00%
Telephone & Fax	102,590	129,194	106,718	98,000		98,000				98,000	0.00%
Photocopy Service	24,398	17,735	20,878	22,300		22,300				22,300	0.00%
Office Supplies	19,693	14,488	21,652	22,000		22,000				22,000	0.00%
Postage	5,619	3,881	5,118	6,100		6,100				6,100	0.00%
Building Insurance	37,025	39,505	41,187	39,500	1,690	41,190				41,190	4.28%
Insurance Claims	59,718	99,985	-	-	-	-				-	-
Legal costs	-	-	-	-	-	-				-	-
Transferred to Fixed Assets	-	-	-	-	-	-				-	-
	\$ 316,162	\$ 382,085	\$ 276,808	\$ 252,200	\$ 16,690	\$ 268,890	\$ -	\$ -	\$ -	\$ 268,890	6.62%
SUPPORT SERVICES											
Salaries	\$1,497,873	\$1,537,992	\$1,695,872	\$1,904,000	\$47,000	\$1,951,000				\$ 1,951,000	2.47%
Benefits	186,803	219,956	262,338	254,500	17,900	272,400				272,400	7.03%
Pensions	203,462	210,975	208,997	255,400		255,400				255,400	0.00%
Vehicle Expense	392,475	322,369	307,574	296,600	20,392	316,992				316,992	6.88%
Vehicle Insurance	65,506	61,392	62,804	72,400		72,400				72,400	0.00%
Building Repairs & Maintenance	67,611	55,982	78,996	40,900		40,900				40,900	0.00%
Emergency Facility Needs	-	-	-	-	-	-				-	-
Clothing & Equipment	229,946	200,538	264,762	210,500	8,000	218,500				218,500	31.58%
Travel & Memberships	2,881	3,712	3,186	1,900	600	2,500				2,500	15.00%
Training	70,043	65,747	56,666	79,400	11,909	91,309				91,309	-
Miscellaneous	-	-	-	-	-	-				-	-
Interest on Vehicle Loans	2,076	1,825	1,104	-	-	-				-	-
Principal on Vehicle Loans	13,576	12,087	7,772	-	-	-				-	-
Radio Expense	53,577	52,077	49,198	53,900	1,400	55,300				55,300	2.60%
Records Management	105,220	97,276	103,997	130,500		130,500				130,500	0.00%
Transferred to Fixed Assets	-	-	-	-	-	-				-	-
	\$ 2,891,050	\$ 2,841,927	\$ 3,102,986	\$ 3,300,000	\$ 107,201	\$ 3,407,201	\$ -	\$ -	\$ -	\$ 3,407,201	3.29%
SERVICES DIVISION											
Salaries	\$ 2,283,451	\$ 2,384,151	\$ 2,477,809	\$ 2,440,700	\$ 212,500	\$ 2,653,200				\$ 2,653,200	8.71%
Benefits	240,674	266,811	289,555	270,800	32,200	303,000				303,000	11.89%
Pensions	326,457	330,481	329,176	327,000	51,300	378,300				378,300	15.69%
Clothing & Equipment	24,554	31,195	28,893	22,400		22,400				22,400	0.00%
Travel & Memberships	6,350	2,750	7,614	3,000	4,000	7,000				7,000	133.33%
Investigative Expenses	20,084	45,131	59,742	45,000		45,000				45,000	0.00%
Transferred to Fixed Assets	-	(12,701)	-	-	-	-				-	-
	\$ 2,901,569	\$ 3,047,818	\$ 3,192,788	\$ 3,108,900	\$ 300,000	\$ 3,408,900	\$ -	\$ -	\$ -	\$ 3,408,900	9.65%
UNIFORM DIVISION											
Salaries	\$ 6,804,881	\$ 6,965,574	\$ 7,237,702	\$ 6,887,400	\$ 229,400	\$ 7,096,800				\$ 7,096,800	3.34%
Benefits	780,646	813,692	938,662	910,400	86,200	996,600				996,600	9.47%
Pensions	932,106	965,487	991,195	943,100	37,100	980,200				980,200	3.93%
Clothing & Equipment	3,813	7,508	5,943	12,000	(6,600)	5,400				5,400	-55.00%
Travel & Memberships	7,080	6,031	8,652	12,300		12,300				12,300	0.00%
Prisoners' Meals	-	-	-	-	-	-				-	-
Transferred to Fixed Assets	-	-	-	-	-	-				-	-
	\$ 8,528,527	\$ 8,758,293	\$ 9,182,155	\$ 8,745,200	\$ 346,100	\$ 9,091,300	\$ -	\$ -	\$ -	\$ 9,091,300	3.96%
EXECUTIVE SERVICES											
Salaries	\$ 641,810	\$ 588,242	\$ 661,434	\$ 671,400	\$ 6,900	\$ 678,300				\$ 671,400	0.00%
Benefits	63,269	65,491	85,766	79,900	2,450	86,800				86,800	8.64%
Pensions	80,892	77,917	96,228	96,100	2,000	100,550				100,550	2.90%
Travel & Memberships	10,738	7,848	12,261	9,800		11,800				11,800	20.41%
Special Presentations	856	3,194	2,155	1,200		1,200				1,200	0.00%
Contingency	78,759	85,575	147,264	147,300	213,500	360,800				360,800	144.94%

	2014		2015		12/31/2016		2016		2017 Budget					
	Actual		Actual		Actual YTD	Budget	Base Budget	Adjustments	Base Budget	Admin Transfers	Management Recommend	Issues	Final	% + or (-)
	\$ 876,323	\$	828,289	\$	1,005,098	\$ 1,007,700	\$ 224,850	\$	1,232,550	\$ -	\$ -	\$ -	1,232,550	22.31%
7000365														
1-8-7000365-0010	\$ 27,782	\$	29,898	\$	29,714	\$ 13,900	\$ 23,200	\$	37,100				37,100	166.91%
1-8-7000365-0530	26,617		123,504		64,116	7,000			7,000				7,000	0.00%
Legal costs	1,000,000		1,000,000		1,000,000	1,000,000			500,000				500,000	-50.00%
1-8-7000365-0189	1,054,399	\$	1,153,403	\$	1,093,831	\$ 1,020,900	\$ 23,200	\$	544,100	\$ -	\$ -	\$ -	544,100	-46.70%
Contribution to Reserve	16,565,030	\$	17,011,794	\$	17,853,666	\$ 17,434,900	\$ 1,018,041	\$	17,952,941	\$ -	\$ -	\$ -	17,952,941	2.97%
TOTAL POLICE EXPENDITURES	\$ 15,430,346	\$	15,663,294	\$	16,496,343	\$ 16,006,900	\$ 669,884	\$	16,176,784	\$ -	\$ -	\$ -	16,176,784	1.06%
NET POLICE OPERATING BUDGET	\$ 574,400	\$	621,413	\$	468,174	\$ 468,200	\$ 310,578	\$	778,778				778,778	66.33%
NET POLICE CAPITAL BUDGET	\$ 16,004,746	\$	16,284,707	\$	16,966,517	\$ 16,475,100	\$ 980,462	\$	16,955,562	\$ -	\$ -	\$ -	16,955,562	2.92%
TOTAL POLICE BUDGET														

POLICE SERVICES BOARD
Police Services Board
Legal costs
Contribution to Reserve

TOTAL POLICE EXPENDITURES
NET POLICE OPERATING BUDGET
NET POLICE CAPITAL BUDGET
TOTAL POLICE BUDGET