

THE BELLEVILLE POLICE SERVICES BOARD
GENERAL MEETING
Thursday, October 22, 2015
Belleville City Hall, Council Chamber @ 9:30 a.m.

It is noted that there will be a Police Services Board In Camera (closed session) Meeting at 8:00 a.m. At 8:00 a.m., the Board will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT the Belleville Police Services Board enter into In Camera session to consider the following items, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 35(4)(b) of the Police Services Act
- Review of the In Camera Meeting Minutes of September 9, 2015 and September 21, 2015”

1.	<u>CALL TO ORDER</u>	PAGE
2.	<u>DECLARATION OF INTEREST</u>	
3.	<u>DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS</u>	
4.	<u>MINUTES</u>	
(a)	Minutes of the Special General Meeting of September 9, 2015 and Regular General Meeting of September 21, 2015 to be approved and signed	1
5.	<u>BUSINESS ARISING FROM THE MINUTES</u>	
(a)	Appointment to Project Evaluation Committee – RFP Professional Consulting Services for the Design and Construction of a Belleville Police Service Headquarters (Chair Christopher)	Verbal

RESOLUTION

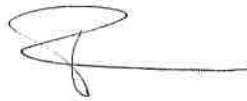
“THAT the Belleville Police Services Board appoint _____ and _____ to serve on the Project Evaluation Committee in regards to the RFP Professional Consulting Services for the Design and Construction of a Belleville Police Service Headquarters.”

6.	<u>REPORTS FOR DECISION</u>	
(a)	October 5, 2015 letter from Director of Finance - 2016 Operating Budget Deliberations	9

RESOLUTION

“THAT the Belleville Police Services Board appoint _____ and _____ to the Board’s 2016 Finance Committee.”

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|---|--------|
| (b) Belleville Police Service Overtime Budget (Chair Christopher) | Verbal |
| (c) Traffic Enforcement Statistics (Chair Christopher) | Verbal |
| 7. <u>CORRESPONDENCE</u> | |
| 8. <u>INFORMATION</u> | |
| 9. <u>NEW BUSINESS</u> | |
| 10. <u>BY-LAWS</u> | |
| 11. <u>NEXT MEETING DATE</u> | |
| Discussion – November Meeting Date Change | |
| 12. <u>ADJOURNMENT</u> | |



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Mayor Taso Christopher, Chair
Belleville Police Services Board

THE BELLEVILLE POLICE SERVICES BOARD
SPECIAL GENERAL MEETING MINUTES
Wednesday, September 9, 2015
City Hall, John D. Evans Room
12:30 p.m.

1. **CALL TO ORDER**

ATTENDANCE

His Worship Mayor Taso Christopher, Chair
Councillor Jack Miller

Mr. Bradley Devolin
Mrs. Marg Wagner

Mrs. Susan Boyle, Secretary

ABSENT

Mr. Thomas Lafferty

The Meeting was called to order by Chair Christopher at 12:41 p.m.

Moved by Mr. Devolin
Seconded by Mrs. Wagner

THAT the Belleville Police Services Board enter into In Camera session to consider the following items, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Review of the Special In Camera Meeting Minutes of July 23, 2015 and August 27, 2015

- CARRIED -

2. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

The following Item of Business was dispensed with:

3. **DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS**

4. **MINUTES** (1:15 p.m.)

- (a) Minutes of the Special General Meetings of July 23, 2015 and August 27, 2015 to be approved and signed. Schedule 4(a)

Moved by Mr. Devolin
Seconded by Mrs. Wagner

THAT the Minutes of the July 23, 2015 and August 27, 2015 Special General Meetings of the Belleville Police Services Board be approved and signed as circulated.

- CARRIED -

The following Items of Business were dispensed with:

- 4(b) BUSINESS ARISING FROM THE MINUTES
- 5. REPORTS FOR DECISION
- 6. CORRESPONDENCE
- 7. INFORMATION
- 8. NEW BUSINESS
- 9. NEXT MEETING DATE

10. **ADJOURNMENT**

Moved by Mr. Devolin
Seconded by Councillor Miller

THAT the Special General Meeting be adjourned at 1:19 p.m.

- CARRIED -

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Chair, Taso Christopher

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Secretary, Susan Boyle

THE BELLEVILLE POLICE SERVICES BOARD
GENERAL MEETING MINUTES
Thursday, September 21, 2015
Belleville City Hall, Council Chamber
10:00 a.m.

The General Meeting of the Belleville Police Services Board was held on the above date in the City Hall Council Chamber at the hour of 10:00 a.m.

It is noted that there was a Belleville Police Services Board In Camera (closed session) Meeting from 9:00 a.m. to 10:00 a.m. In view of this the Board met very briefly in open session at 9:00 a.m. to consider approval of the following.

1. **ELECTION OF VICE CHAIR**

Chair Christopher called for nominations for the position of Vice Chair.

Mr. Lafferty, supported by Councillor Miller, nominated Vice Chair Devolin for Vice Chair.

No further nominations were forthcoming and nominations were closed.

Vice Chair Devolin accepted the nomination and was elected Vice Chair of the Belleville Police Services Board for 2015 by acclamation.

Moved by Mrs. Wagner
Seconded by Vice Chair Devolin

THAT the Belleville Police Services Board enter into In Camera session to consider the following items, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 35(4)(b) of the Police Services Act
- Review of the In Camera Meeting Minutes of July 16, 2015.

- CARRIED -

2. **CALL TO ORDER**

ATTENDANCE

His Worship Mayor Taso Christopher, Chair
Mr. Bradley Devolin, Vice Chair
Councillor Jack Miller

Mrs. Marg Wagner
Mr. Thomas Lafferty

Cory MacKay, Chief of Police
Ron Gignac, Deputy Chief of Police
Mrs. Susan Boyle, Secretary

The Meeting was called to order by Chair Christopher at 10:00 a.m.

Chair Christopher introduced and welcomed Mr. Thomas Lafferty as the new Provincial Appointee to the Belleville Police Services Board

Chair Christopher was pleased to announce that Mr. Bradley Devolin has been elected as Vice Chair of the Belleville Police Services Board.

3. **DECLARATION OF INTEREST**

There were no Declarations of Interest.

4. **DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS** (10:04 a.m.)

- (a) Ms. Cristina Myers, Director of Marketing of TRAC Group Inc. appeared before the Board in regards to disability management solutions for employers.

Ms. Myers stated that the priority of the TRAC Group Inc. is to return employees to work in a safe and timely manner.

TRAC Group Inc. currently assists a number of Police Services in the area of disability management and would work in conjunction with the Belleville Police Service Human Resources Department.

Ms. Myers noted that there are different options available for the TRAC Group Inc. service and a complete partnership would cost in the neighbourhood of \$1,000 to \$2,000/month.

Ms. Myers answered questions concerning the TRAC Group Inc. process from the Board and Chief MacKay.

Moved by Mr. Lafferty
Seconded by Mrs. Wagner

THAT Ms. Cristina Myers, Director of Marketing of TRAC Group Inc. September 21, 2015 Deputation in regards to disability management solutions for employers be received.

- CARRIED -

5. **MINUTES** (10:18 a.m.)

- (a) Minutes of the General Meeting dated July 16, 2015 to be approved and signed.

Schedule 5(a)

Moved by Councillor Miller
Seconded by Vice Chair Devolin

THAT the Minutes of the Belleville Police Services Board General Meeting dated July 16, 2015 be approved and signed.

- CARRIED -

BUSINESS ARISING FROM THE MINUTES

There was no Business Arising from the Minutes.

6. **REPORTS FOR DECISION**

There were no Reports for Decision.

7. **CORRESPONDENCE**

- (a) June 30, 2015 letter from the Minister of Community Safety & Correctional Services – Police Funding (10:18 a.m.) Schedule 7(a)

Chief MacKay indicated she would provide a full report to the Board in regards to funding at the next Board Meeting.

Moved by Councillor Miller
Seconded by Vice Chair Devolin

THAT the June 30, 2015 letter from the Minister of Community Services – Police Funding be received.

- CARRIED -

- (b) August 20, 2015 letter from the Minister of Community Safety & Correctional Services – Appointments to Police Services Boards (10:23 a.m.) Schedule 7(b)

Chair Christopher noted that there are numerous vacancies throughout the Province for appointments to Provincial Boards and thanked Mr. Lafferty for putting his name forward.

Moved by Mr. Lafferty
Seconded by Vice Chair Devolin

THAT the August 20, 2015 letter from the Minister of Community Safety & Correctional Services – Appointments to Police Services Board, be received.

- CARRIED -

Addendum Agenda Item 5(c) was before the Board.

- (c) September 16, 2015 letter from the Operation Red Nose Board of Directors - Volunteer Police Records Check (10:24 a.m.) Schedule 7(c)

Chief MacKay advised that the Belleville Police Service has enjoyed a long standing association with the Operation Red Nose program.

Chief MacKay stated that for the last 1.5 years the Belleville Police Service has had a 3rd party contract in place to process Police Records Checks and that the Belleville Police Service is not in a position to provide Police Records Checks at no cost.

Discussion took place in regards to ensuring the Police Records Checks are carried out for valid Operation Red Nose volunteers only.

Moved by Councillor Miller
Seconded by Vice Chair Devolin

THAT the Belleville Police Services Board donate up to \$750.00 to process Operation Red Nose volunteers' Police Record Checks with the caveat that the Operation Red Nose Board of Directors verifies that the volunteers actually participate in the program, and;

THAT the monies be processed through the Belleville Police Service In Trust Account.

- CARRIED -

8. **INFORMATION** (10:31 a.m.)

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| (a) | In Trust Account for Period Ending June 30, 2015 (Chief MacKay) | Schedule 8(a) |
| (b) | In Trust Account for Period Ending July 31, 2015 (Chief MacKay) | Schedule 8(b) |
| (c) | In Trust Account for Period Ending August 31, 2015 (Chief MacKay) | Schedule 8(c) |
| (d) | OACP/OAPSB Zone 2 Meeting Notice (Chair Christopher) | Schedule 8(d) |
| (e) | 2 nd Quarter Crime Statistics (Chief MacKay) | Schedule 8(e) |
| (f) | 2 nd Quarter Court Services Report (Chief MacKay) | Schedule 8(f) |
| (g) | 2 nd Quarter Financial Report (Chief MacKay) (10:33 a.m.) | Schedule 8(g) |

Through Chief MacKay, Ms. Langlois, who was in attendance today, answered questions from the Board in regards to the 2nd Quarter Financial Report (June 30, 2015)

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| (h) | 2 nd Quarter Non Offence Statistics (Chief MacKay) | Schedule 8(h) |
| (i) | Northern 911 Update (Chief MacKay) (10:35 a.m.) | Verbal |

Chief MacKay updated the Board in regards to the recent Northern 911 system failure and that a debriefing will be held to determine cause, procedure followed to contact citizens who called 911 during the outage and notification time for emergency service providers.

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| (j) | Crime Prevention Situational Table Update (Chief MacKay) (10:37 a.m.) | Verbal |
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Chief MacKay noted that A/Inspector Barry will be attending a meeting on October 1, 2015 and it is hoped the official launch of the Crime Prevention Situational Table will take place on October 2, 2015 with the full program operational following three weeks of training for the service personnel involved.

(k) Youth in Policing Initiative (Chief MacKay) (10:38 a.m.)

Schedule 8(k)

Chief MacKay referred to her full report attached to today's Agenda and referenced the final essays submitted by Daniel Baker and Andrew Erskine following their summer tenure with the Belleville Police Service under the Youth In Policing Initiative (YIPI) program.

Chief MacKay advised that funding has been obtained to offer the after school YIPI program and requested media assistance in advising youth of this opportunity.

Moved by Vice Chair Devolin
Seconded by Councillor Miller

THAT Information items (a) through (k) on the
September 21, 2015 Belleville Police Services
Board General Meeting Agenda be received

- CARRIED -

9. **NEW BUSINESS**

There was no New Business.

10. **BY-LAWS**

Moved by Vice Chair Devolin
Seconded by Mr. Lafferty

THAT By-Law Number 1-2015, a By-Law to amend
By-Law Number 2-2012 being a by-law to govern
the proceedings of the Belleville Police Services
Board be read a first time and finally passed this
21st day of September, 2015.

- CARRIED -

11. **NEXT MEETING DATE**

Date: November 19, 2015
Time: 10:00 a.m.
Location: Belleville City Hall – Council Chamber

12. **ADJOURNMENT**

Moved by Mr. Lafferty
Seconded by Vice Chair Devolin

THAT the General Meeting be adjourned at 10:40 a.m.

Chair Christopher once again thanked Mr. Lafferty and Vice Chair Devolin for stepping forward to serve the Belleville Police Services Board.

The above resolution was - CARRIED -

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Chair, Taso Christopher

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Secretary, Susan Boyle



City of Belleville

Finance Department
City Hall
Phone: 613-967-3242
Fax No.: 613-967-3206

October 5, 2015

Bradley Devolin, Chair
Belleville Police Services
93 Dundas Street East
Belleville, Ontario
K8N 1C2

Dear Mr. Devolin:

Re: City of Belleville 2016 Operating Budget Deliberations

Belleville City Council is deliberating the 2016 Operating Budget, commencing November 16 & 17, 2015.

In order for Council to deliberate the Budget, the municipal contribution is required by October 30, 2015 at the latest. Will you be able to meet this deadline? If not, please provide an alternate date. The submission by your Agency should not exceed ten (10) 8 ½" x 11" pages maximum.

Please respond at your earliest convenience.

Yours truly,

Brian T. Cousins, CPA, CMA
Director of Finance/Treasurer

BTC:em

pc: Chief Cory MacKay, Mayor Christopher, Councillor Miller